

Department	Manufacturing (Warehouse)
Position	Senior Manager – Stores (Warehouse)
Reports to	GM – Manufacturing
Location	Whitefield, Bangalore

Position Overview:

We are seeking a highly experienced and detail-oriented Senior Warehouse Manager for our reputable pharmaceutical company. The ideal candidate will have extensive experience in warehouse management, including a strong background in auditing, quality control, and regulatory compliance within the pharmaceutical industry. With at least 20 years of overall experience, the Senior Warehouse Manager will play a crucial role in overseeing the efficient operation of our warehouse facilities and ensuring the accuracy and integrity of our pharmaceutical inventory.

Key Responsibilities:

1. Warehouse Operations Management:
 - Develop and implement warehouse policies, procedures, and best practices to ensure efficient and safe operations.
 - Oversee daily activities such as receiving, storage, inventory control, order fulfilment, and shipping.
 - Monitor and optimize warehouse space utilization, layout, and workflow to maximize efficiency and productivity.
 - Coordinate with cross-functional teams, including procurement, manufacturing, and distribution, to meet production and delivery targets.
 - Ensure compliance with regulatory requirements, including Good Distribution Practices (GDP), Good Manufacturing Practices (GMP), and relevant health and safety regulations.
 - Implementation and upgradation of SAP systems in the warehouse operations
2. Inventory Management and Control:
 - Develop and implement inventory management systems and procedures to ensure accurate tracking, reconciliation, and reporting of pharmaceutical products.
 - Perform regular audits and cycle counts to verify inventory accuracy, identify discrepancies, and implement corrective actions.
 - Collaborate with Quality Assurance and Quality Control teams to ensure adherence to product quality standards and specifications.
 - Oversee product expiration date monitoring and manage product recalls, as necessary.
3. Team Leadership and Development:
 - Lead and mentor a team of warehouse supervisors, coordinators, and staff, fostering a culture of accountability, continuous improvement, and teamwork.
 - Conduct performance evaluations, set performance goals, and provide feedback to enhance individual and team performance.

- Identify training needs and develop training programs to improve warehouse staff's knowledge and skills.
 - Promote a safe work environment and ensure compliance with occupational health and safety guidelines.
4. Reporting and Analysis:
- Generate regular reports on warehouse performance, including key performance indicators (KPIs), inventory accuracy, and order fulfillment rates.
 - Analyze data and trends to identify opportunities for process improvement, cost reduction, and operational efficiency enhancements.
 - Collaborate with cross-functional teams to develop and implement solutions to address identified areas of improvement.

EXPERIENCE	Minimum 15 years
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QUALIFICATION	Bachelor's degree in a relevant field (e.g., Supply Chain Management, Logistics) is preferred.
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KEY COMPETENCIES

- Handling major Audit like EU, TGA MHRA USFDA in last 2 years.
- Minimum of 15 years of experience in warehouse management in the reputed pharmaceutical industry.
- Proven experience in auditing, quality control, and regulatory compliance within a pharmaceutical warehouse environment.
- Strong knowledge of Good Distribution Practices (GDP), Good Manufacturing Practices (GMP), and other relevant regulatory requirements.
- Familiarity with inventory management systems and warehouse management software.
- Excellent leadership and team management skills, with the ability to motivate and develop a diverse workforce.
- Strong analytical and problem-solving abilities, with a focus on continuous improvement.
- Exceptional organizational skills and attention to detail.
- Excellent communication and interpersonal skills, with the ability to collaborate effectively across various departments and levels of the organization.
- Ability to adapt to a fast-paced and changing environment.